

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, June 1, 2005

Call To Order

7477. The regular meeting of the Board of Education was called to order at 6:04 p.m. by President, Ed Jones at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Ed Jones, President
Jim Elliot, Vice President
Glenn Creiman, Member
Patti Latourelle, Member
Ron White, Member

Staff Members Present

Robert Otto, Superintendent
William Brinegar, Assistant Superintendent – HRD
Kathryn Schneider, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

CLOSED SESSION

The meeting convened in Closed Session at 6:05 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).

OPEN SESSION

7478. The meeting reconvened in Open Session at 7:15 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

7479. No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Lynne Harris.

APPROVAL OF AGENDA ORDER AND CONTENT

7480. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 3 Ayes, 0 Noes, 2 Absent (Mr. Elliot and Mr. White were absent for the vote) approving agenda order and content.

FEATURED PRESENTATION

Presentation of Single Site Plans
For Student Achievement

Dr. Otto reviewed the District's Mission Statement and Eight Areas of Focus. Each school site principal, based on their Single Site Academic Plans, gave a brief presentation on a component of the Eight Areas of Focus, as they apply to their respective school sites.

- 1) Student Needs-Language Arts – Chris Ann Horsley, Shull Elementary School
- 2) Student Needs-Math – Albert Cahueque, Ekstrand Elementary School
- 3) Student Needs-P.E. – Tim Alley, STAR Center
- 4) Student Needs-Social Studies – Betty Ann Lawson, Lone Hill Middle School
- 5) Student Needs-Science – Karen Eberhart, Oak Mesa Elementary School
- 6) Curriculum & Assessment-Instructional Materials – Deanne Spencer, Grace Miller Elementary School
- 7) Curriculum & Assessment-Assessment – Kris Kulow, San Dimas High School
- 8) Budget/Resources – Mark Rodgers, Ramona Middle School
- 9) Technology – Lynne Harris, Allen Avenue Elementary School
- 10) Parents & Community – Melissa Smith, Gladstone Elementary School
- 11) Staffing – Gary Temkin, La Verne Heights Elementary School
- 12) Staff Development – Jim Symonds, Roynon Elementary School
- 13) Facilities – Bob Ketterling, Bonita High School

APPROVAL OF MINUTES

7480. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, approving the Minutes of the May 11, 2005 Regular Meeting of the Board of Education.
7481. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the May 23, 2005 Special Meeting of the Board of Education.

REQUESTS TO SPEAK ON AGENDA ITEMS

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

CONSENT AGENDA

- | | |
|--|--|
| | 7482. Motion by Ms. Latourelle, seconded by Mr. Jones and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda, with the exception of Consent Business Services 11 and Consent Business Services 12, which were pulled for discussion. |
| Extended & Overnight
Educational Field Trips | 7482. Approved extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department. <ul style="list-style-type: none">a. Bonita High School ASB Retreat, Manhattan Beach, CA, June 23-25, 2005.b. Bonita High School Spirit/Cheer Camp to attend University of California, San Diego, CA, August 6-9, 2005. |
| High School Representatives
To CIF Leagues | 7483. Approved designation of high school representatives to California Interscholastic Federation (CIF) leagues. |
| School Based Coordinated Program
Single Plan for Student
Achievement | 7484. Approved the individual school's School Based Coordinated Program Single Plan for Student Achievement as approved by their School Site Councils for the 2005-2006 school year. |
| "A" and "B" Warrants | 7485. Approved and/or ratified "A" (payments for school employees) and "B" warrants (payment for equipment, supplies and for the services of non-school employees) as listed. |
| Purchase Orders | 7486. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed. |
| Budget Transfers | 7487. Approved budget transfers between major object codes, as presented. |
| Surplus Items | 7488. Declared items listed as surplus in accordance with Education Code 39521 and authorized disposal. |
| Ninth Month Enrollment Report | 7489. Approved Ninth Month Enrollment Report as of May 13, 2005. |

CONSENT-Cont.

Award Bid 05-06:03 to
Best Roofing and Waterproofing

7490. Awarded Bid 05-06:03 to Best Roofing and Waterproofing, Inc. in the amount of \$317,300 for repair/replacement of roofs at Bonita and San Dimas High Schools and Grace Miller Elementary School.

Agreement Between BUSD &
American Appraisal Associates

7491. Approved Agreement between Bonita Unified School District and American Appraisal Associates for services designed to support the compliance requirements related to the provisions of Government Accounting Standards Board's Rule 34 (GASB 34) and Education Code 35168.

Amended Agreement Between BUSD
& Dougherty & Dougherty
Architects

7492. Motion by Ms. Latourelle, seconded by Mr. Elliot and denied by 0 Ayes, 5 Noes denied approving amended Agreement between Bonita Unified School District and Dougherty and Dougherty Architects LLP to provide architectural and engineering services for modernization of facilities at Bonita High School.

Ann Sparks reported that now that an actual bid has been received by the construction company, architectural fees must be adjusted. Mr. White expressed concern with an increase in fees and requested a legal opinion that these fees are necessary and not just because of an increase in the cost of construction. Ann Sparks noted that based on the contract between Bonita Unified School District and Dougherty and Dougherty Architects, the architects are entitled to the increase in fees. However, the District will seek in the future to base the architectural contracts on a fixed amount, rather than variable. Mr. White requested that further investigation and negotiations be made with the architectural firm to reduce the increase in fees. Dr. Otto noted that these fees are based on a formula established by the Office of Public School Construction and this is the standard practice throughout the State. This contract will be further investigated and brought back to the Board for approval at a later Board meeting.

CONSENT-Cont.

Amended Agreement Between BUSD
& Rachlin Architects

7493. Motion by Mr. Elliot, seconded by Mr. Jones and denied by 0 Ayes, 5 Noes denied approving amended Agreement between Bonita Unified School District and Rachlin Architects to provide architectural and engineering services for modernization of facilities at San Dimas High School.

Ann Sparks reported that now that an actual bid has been received by the construction company, architectural fees must be adjusted. Mr. White expressed concern with an increase in fees and requested a legal opinion that these fees are necessary and not just because of an increase in the cost of construction. Ann Sparks noted that based on the contract between Bonita Unified School District and Rachlin Architects, the architects are entitled to the increase in fees. However, the District will seek in the future to base the architectural contracts on a fixed amount, rather than variable. Mr. White requested that further investigation and negotiations be made with the architectural firm to reduce the increase in fees. Dr. Otto noted that these fees are based on a formula established by the Office of Public School Construction and this is the standard practice throughout the State. This contract will be further investigated and brought back to the Board for approval at a later Board meeting.

Facility Use Request by
American Cancer Society

7494. Approved facility use request by American Cancer Society to use San Dimas High School on June 11 and June 12, 2005.

Lease Agreements for Cargo
Containers

7495. Approved Lease Agreements for cargo containers at Bonita and San Dimas High Schools during the modernization projects.

Notice of Completion for
Bid 04-05:08 Relocatables

7496. Approved Notice of Completion for Bid 04-05:08 for site work and utilities to install relocatable buildings at Allen Avenue and Shull Elementary Schools.

CONSENT-Cont.

Certificated Personnel Report

7497. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

7498. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

7499. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings not previously approved and that reflect a cost to the District until the budget is approved. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Donations

7500. Accepted with thanks the donation of gifts valued at \$551.56 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

Resolution 2005-39 Recognizing
Todd Helm

7501. Adopted Resolution 2005-39 recognizing Todd Helm, music teacher in Bonita Unified School District

DISCUSSION/ACTION AGENDA
EDUCATIONAL SERVICES

Submittal of Smaller Learning
Communities Implementation
Grant

7502. Motion by Mr. Creiman, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approved submittal of Smaller Learning Communities (SLC) Implementation Grant.

DISCUSSION/ACTION AGENDA
EDUCATIONAL SERVICES-Cont.

Submittal of Smaller Learning
Communities Implementation
Grant - continued

Bob Ketterling, Principal of Bonita High School, Kris Kulow, Principal of San Dimas High School, along with Brian Elliot, teacher, and James Eder, teacher, made a presentation on the plan at the high schools to create smaller learning environments. The plan includes developing academic cores for freshman and sophomore students, expanding the Senior Project to include the Junior year, interventions for students who are not working at grade level, linked classes, looping (the same teacher for consecutive classes), developing advisory periods to mentor students and improve their feeling of connection to the school, sequencing courses leading to majors or common skill sets and career connected classes with increased skill building, vocational internships and community service partnerships to give students hands-on work experience to interface with academic curriculum. The award of the implementation of the Grant would provide each comprehensive high school with up to \$160,000 a year over five years to create smaller learning communities within the school. Notification of award of the grant is anticipated to be released in September or November.

BUSINESS SERVICES

Conduct Public Hearing – District's
Intention to Transfer Funds
From School Library Improvement
Block Grant to Special Education

7503. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, Opened Public Hearing regarding the District's intention transfer funds from the School and Library Improvement Block Grant to the Special Education Program as permitted by AB 825.

Hearing Opened: 9:42 p.m.

Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes, to Close Public Hearing.

Hearing Closed: 9:43 p.m.

No Public comment.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES-Cont.

Interprogram Transfer from School
& Library Improvement Block
Grant to Special Education

7504. Motion by Ms. Latourelle, seconded by Mr. Jones and carried by 5 Ayes, 0 Noes approved Interprogram Transfer from the School and Library Improvement Block Grant to the Special Education Program in the amount of \$105,967.

No further comment.

Preliminary Certificated Staffing
Plan for 2005-2006

7505. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes approved preliminary certificated staffing plan for 2005-2006 for budget development purposes.

Ann Sparks reported that the plan details the preliminary certificated management and non-management staffing positions used for budget development purposes and are based on student enrollment. Ms. Sparks indicated that the preliminary plan may be changed as the district budget is finalized.

Preliminary Classified Staffing
Plan for 2005-2006

7506. Motion by Mr. Jones, seconded by Mr. White and carried by 5 Ayes, 0 Noes approved preliminary classified staffing plan for 2005-2006 for budget development purposes.

No further comment.

Review Preliminary Budget for
2005-2006

7507. Ann Sparks reported on the comparisons of the 2004-2005 projected actuals and the 2005-2006 preliminary budget. She indicated that the budget would be revised as necessary, pending the adoption of the State budget. Ms. Sparks reviewed revenues and expenditures in the General Fund. Ms. Sparks indicated that the only changes that may occur before adoption of the District budget are in the areas of categorical programs and possible encroachment of Special Education on the General Fund.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES –Cont.

First Reading of Board Policy
3513.3-Tobacco Free Schools

7508. Motion by Mr. Jones, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approved the first reading of Board Policy 3513.3-Tobacco Free Schools.

No further comment.

HUMAN RESOURCES DEVELOPMENT

Initial Proposal of the District for
Negotiations Between BUSD and
BUTA

7509. Motion by Mr. Jones, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approved the initial proposal of the District for negotiations between Bonita Unified School District and the Bonita Unified Teachers Association.

No further comment.

Initial Proposal of BUTA for
Negotiations Between BUSD and
BUTA

7510. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approved the initial proposal of the Bonita Unified Teachers Association for negotiations between the Bonita Unified School District and the Bonita Unified Teachers Association.

No further comment.

SUPERINTENDENT

Option Selected for Candidate
Statements for Board of
Education Election

7511. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes authorized staff to advise the County of Los Angeles Registrar-Recorder/County Clerk of the option selected for Candidate Statements for Board of Education election.

The Board of Education selected the option of a maximum word limitation of 400 words and payment of the estimated cost must be made by the candidate at the time of filing.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community	No comment
PTA	No comment
BUTA	No comment
CSEA	No comment.
BUMT	No comment.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Mr. White had no comment.

Ms. Latourelle had no comment.

Mr. Creiman reported visiting Bonita High School and observing the beginning of modernization construction. Mr. Creiman attended the PTA Council Luncheon, noting that Dr. Otto received the PTA Honorary Service Award and the Los Angeles County School Trustees Association annual dinner. He also attended the Every 15 Minutes program at San Dimas High School this week. He thanked the teachers for their letters.

Mr. Elliot thanked the staff for the Single Site Academic Plans presentation. Mr. Elliot reported attending the La Verne Chamber of Commerce Teacher of the Year Awards Banquet. He expressed appreciation to the La Verne Chamber of Commerce and challenged the San Dimas Chamber of Commerce to develop a similar program. He complimented Ron White for delivering a Resolution to Todd Helm, music teacher, for his outstanding contributions to the District. Mr. Elliot reported attending several Open Houses and served on the Every 15 Minutes committee for San Dimas High School. He expressed appreciation for the time and effort that goes into this excellent program. He noted attending the outstanding La Verne/San Dimas Education Foundation

Mr. Jones reported attending the PTA Council luncheon and noted that Dr. Otto was the recipient of the PTA Honorary Service Award. Mr. Jones expressed appreciation for the Every 15 Minutes program. He expressed appreciation to the La Verne/San Dimas Education Foundation and the volunteers that support the students of Bonita Unified School District.

COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.

Dr. Otto noted that the upcoming graduations would take place on Monday, June 20 for the STAR Center, Tuesday, June 21 for Bonita High School and Wednesday, June 22 for San Dimas High School. Dr. Otto reported that on June 9 the District will hold its First Annual District-Wide Spelling Bee at Ekstrand Elementary School. He indicated that the Spelling Bee, along with the 2005 Summer School and Algebra would be highlighted on the Focus On Education Program on Thursday, June 2, 2005. Dr. Otto indicated that the San Dimas Ad Hoc Committee meeting would take place at the Education Center on Monday, June 6 at 5:15 p.m. Dr. Otto noted the beginning of the modernization projects and asked Ann Sparks to give a brief summary of the beginning of construction at Bonita and San Dimas High Schools.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, June 22, 2005, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 10:12 p.m.

Robert C. Otto, Ed.D, Superintendent
Secretary to the Board of Education

